



St. Paul's Parent Teacher Association
St. Paul's C of E Primary School
Upper Holly Walk
Leamington Spa
Warwickshire
CV32 4JZ
Registered Charity No. 505453

September 30th 2016

Annual School Fund Donation Request

Dear Parent/ Guardian

As you may know, our PTA mission is to enhance the learning and development of each child while at St Paul's C of E Primary School through various social and FUNd-raising events and activities. Another way in which we do this is via the School Fund i.e. each month the PTA provides a regular sum of money to the school. This money goes towards funding small but essential items that would otherwise not be covered by the school's own fixed budget, such as:

- Forest School supplies
- Subsidise cost of swimming lessons (KS2)
- Subsidise visiting theatre groups & workshops
- Subsidise coach travel / transportation
- Subsidise resources for 'free' school clubs run by school staff
- Costumes & props for drama productions
- Fish food & maintenance of school fish tank
- Resources for themed days (eg Airport / Circus / WWII day)
- SATs week breakfast booster (yrs2 and 6)
- Headteacher Awards
- Classroom achievement prizes
- Sports Day / House Competition Prizes
- Sports tournament fees / sporting fixtures & events inc. inter-school competitions
- Sports medals & trophies

Importantly, **EVERY CHILD in the school benefits from the School Fund**, and so we kindly ask that each family contribute towards it. Only £1 or £2 a month from each family will make a huge difference to the quality of your child's education, but any amount is appreciated and in the past we have recommended a one-off annual payment of £15.00 per family.

There are two ways in which you can donate:

- 1) Cheque or cash payment in a **sealed envelope** marked with your **child's name** and '**PTA School Fund**' via the school office/class teacher. Cheques should be made payable to 'St Paul's PTA'.
- 2) Online via BT My Donate (<https://mydonate.bt.com/charities/stpaulsschoolpta>). N.B. If you opt for an online donation, you can either set up regular small payments or a one-off payment.

If you are a UK Taxpayer: please complete the Gift Aid form overleaf and include this with your payment, or if paying online, be sure to complete the Gift Aid Declaration when prompted. An extra 25p per pound will be added to your donation courtesy of HMRC, so please do complete it if you are eligible.

Thank you so much for your continued support. Your donation really does make a difference each year to every child's learning experience at the school.

Yours sincerely,

PTA Chairs (J. Awesti, J. Blackmore, L. Costa and J. Williams) on behalf of St Paul's PTA
Email: chair@stpaulspta.org.uk